



The Importance of Consistent Housekeeping



**KEEPING
IT
SAFE
AND
SIMPLE**

What is Housekeeping?

The routine cleaning and organization of a workplace or general area.

Keeping up with general maintenance practices.

Ongoing safety practices.

Mandatory workplace safety activities.

Keeping the work-area safe.

Checking storage areas regularly to eliminate clutter.

Benefits To Consistent Housekeeping

- Minimizes the risk of accidents and incidents
- Provides a healthy environment
- Protects property and other occupants
- Prepares you in the event of an emergency
- Improves the work environment and overall morale
- Allows you to identify and eliminate housekeeping hazards

Good Housekeeping Habits

- Being aware of your surroundings
- Keeping areas clean and clear of clutter
- Returning items to their proper locations
- Ensuring that passage routes are clear
- Using appropriate PPE when required
- Being mindful of other occupants



IMPROPER HOUSEKEEPING



Improper Housekeeping

- Increases the risk of:
 - Injury such as slips and trips
 - Damage to the environment
 - Damage to infrastructure
 - Clutter
 - Potential hazards

Costs of Poor Housekeeping

Loss of limb and life

Loss of income

Damage to property and equipment

Negative impacts on family life

Medical bills

Cost impacts on the company

Negatively affects the company's reputation

KEY POINTS TO REMEMBER

Good housekeeping helps prevent workplace incidents and accidents

Keeping the workplace neat, clean, and safe is everyone's responsibility

Always be aware of and address all housekeeping hazards

Address and communicate hazards you identify in your work environment